This folder contains scans of the 'Our Chronicle' sections of *The Eagle*, together with sports, clubs and societies information and scans of the Contents pages from 1858-2012.

 All scans are text-searchable via OCR (optical character recognition), simply press CTRL+F to bring up the search bar, or by selecting the 'Find' function from the Edit dropdown menu. The search box appears in the top right-hand corner of the window. Type your search term into the box and press enter - the OCR software will search the text of the scan for your term and highlight it on your screen. You can cycle through to the next occurrence of that term either by hitting enter again, or by using the arrow symbols next to the search box.

The quality of these scans reflects the print quality of the originals, and as such the OCR software is not always 100% accurate. In some places, particularly the inner margins of closely bound pages, distortion to the text has occurred during the scanning process – these pages will be replaced with better quality scans as soon as is possible.

The following are some tips for maximising the success of your searches:

- In general, searching for single words or names is more successful than searching for combinations of names or titles of articles. The shorter the search terms are, the greater the chances are of the OCR correctly recognising them.

- Try splitting longer keywords or names into component parts and searching by those. For example, if you are searching for the name 'Palfrey' you could also try using 'Palf' or 'frey' as searches (please be aware that commonly occurring combinations of letters will throw up results not related to your particular search and may therefore be less efficient).

- If, when skim-reading a section, you find an occurrence of your search term that the OCR failed to pick up, you can highlight the name and copy and paste it into a word document; this allows you to see exactly what the OCR thinks it is seeing (for example, it might misread Palfrey as 'Palsrey' or 'Raflrey') you can then use the 'misread' version of the name as a search term and pick up other occurrences in the text. This is also particularly useful if you are sure that a name or other term should show results in a particular section or year, but the OCR doesn't return the results you were expecting.

- Words originally printed in Italics are less likely to be recognised by the OCR software.

- Searching for combinations of words is more successful in the Contents section where the spacing of the original printing is somewhat better.

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January 2014